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## **VITAE**

### **I. SUMMARY OF SKILLS:**

Over 25 years of responsible experience gained in providing accounting and auditing services as an employee, contractor, and independent consultant. Perform program evaluations, analysis, complete audits and reviews of government agencies and private companies. Make presentations of findings and recommendations to senior management officials; financial forecasts and budgeting. Experience includes preparing individual, corporate, partnerships income tax returns, reviewing and evaluating business venture proposals, managing contracts and programs. Skills include strong leadership and interpersonal skills, problem solving, research, program analysis, customer relations and strong oral and written communication techniques. Efficient in the use of personal computers, software, and various financial applications in a desktop or local area network environment. An innovative leader with strong organizational, ethical, planning, coordinating, and analytical abilities. A hardworking and mature professional with excellent decision-making skills, broad knowledge of financial and fund accounting, management controls, internal and external auditing procedures, business policies, strategies and layouts. Notable instructional, training, and counseling qualities. Director of IRS VITA Program for low-income taxpayers at Bowie State University; In-depth knowledge of accounting principles, practices, concepts, and theories. Effective program coordinating and management. Creative and goal oriented.

### **II. Teaching Experience: Since 1986**

#### **1. Summary of Teaching Experience:**

Impact over 120 undergraduate and graduate multi-national students each semester. Design and develop successful course contents; curriculum; present course materials; compose exams and test students to ensure understanding, learning, grade, and monitor students' progress. Design and teach short and long-range courses in, accounting, auditing, cost and managerial accounting, non-profit accounting subjects. The effectiveness and unique teaching methods attract outstanding evaluations from participating students and groups; write recommendations for scholarships, jobs, admissions to graduate school; direct VITA (Volunteer Income Tax Assistance) program to assist low-income residents of Bowie and the University community.

- 2. Bowie State University:** Bowie, Maryland. 1986 – Present (Adjunct: 1986-1995; Full-Time: 1996 – Present)

Courses taught include:

Cost Accounting, Managerial Accounting (Undergraduate and Graduate), Individual Income Tax Accounting, Principles of Accounting, Intermediate Accounting, Advanced Accounting, Accounting Systems, Principles of Auditing, Governmental Accounting (Non-Profit Organizations) and Business Mathematics, Advanced Auditing (Graduate), Financial Accounting (Graduate), Advanced Accounting Theory (Graduate), Financial Statement Analysis (Graduate). Directed VITA (2001 – 2010)

- 3. Southeastern University,** Washington, DC, 1986-1993

Courses taught include:

Intermediate Accounting, Advanced Accounting, CPA Review, Auditing, Managerial Accounting, and Governmental Accounting (Non-Profit Organizations)

- 4. Montgomery Community College,** Germantown, Maryland, Fall 1991

Courses taught include:

Managerial Accounting

- 5. Prince Georges' Community College,** Largo, Maryland, 1986

Courses taught include:

Micro-Computer Applications in Accounting: Accounts Payable, Accounts Receivable, Payroll, General Ledger and Financial Statements

### **III. Education Background:**

- PhD (Accounting), Northcentral University- 2013  
Dissertation: Access to Capital: Examining the Effect of Adopting IFRS  
Research Interests: International Accounting
- M.S. (Accounting), Southeastern University (Part of Graduate School USA Since 2010), 1981
- BBA (Accounting), Howard University, 1979
- Certified Public Accountant (Active License #: CPA902011 in the District of Columbia), 1985

- Certified Cost Analyst, 1985
- Chartered Global Management Accountant, 2013

#### **IV. Prior Experience Not in Education:**

1989 – Present: **Accountant/Auditor:** Maintain a small accounting practice which is involved in: audits of financial statements; reviews of financial statements; income tax preparation for individuals, partnerships and corporations; design audit programs to ensure audits are performed in accordance with Generally Accepted Auditing Standards; review clients internal control procedures and prepare management reports; discuss findings with client senior management; prepare and discuss related recommendations as appropriate.

**Staff Administrator/Accountant:** MCI Telecommunications, Arlington, VA  
1986- 1993

Responsible for \$30+ million annual departmental budget; prepared monthly billing budget to be compared to actual monthly billings; audited monthly billings from the then Bell Atlantic Companies (C&P of: DC, VA, WV, MD, DE, NJ) to ensure that they were in compliance with the agreed-upon contractual rates; Recovered over \$750k in erroneous billings; prepared monthly reconciliations of General Ledger; prepared monthly report to compare budget to actual billings and made recommendations regarding disposition of the variances; discussed the monthly report with senior VP of Finance and recommended the proper course of action for cost savings regarding monthly billings; participated in various other assignments in the accounting department which included audit of billing systems to ensure proper customer billing reports were generated timely and accurately

**Accountant at Issac Kossov Gourmet Produce Co.,** Washington, DC 1983-1985

Responsible for General Ledger functions; Converted the accounting system from manual to computer based General Ledger using Lanier computer products; audited invoices to ensure proper payments to company suppliers; audited customer billings to ensure that they were done accurately; prepared monthly financial statements; prepared monthly bank reconciliations; reviewed shipping documents attached to customer billings to ensure compliance and accuracy; supervised accounts payable and receivable book-keepers

**Staff Accountant at Linwood Jennings, PA** - Certified Public Accountants, Baltimore, Maryland, 1981-1982

Linwood Jennings, PA provided accounting, auditing, tax, and managerial advisory services to governmental agencies, foundations and private companies as clients. Performed the audits, internal control reviews, compilations, and prepared

financial statements. Designed work plans for each engagement, evaluated internal controls, selected audit samples, determined test attributes, reviewed clients' accounting procedures, and performed vulnerability assessments. Made initial presentations to senior management officials and ensured financial statements conformed to GAAP. Prepared reports on audit findings; made formal presentations to management including, recommendations on resolving the related deficiencies in accounting, internal control procedures and related concerns to clients' management officials; Gathered financial and accounting information and prepared audits, reviews, and compilation reports; prepared Individual, Partnership, Corporate Income Tax Returns

While at Linwood Jennings, PA, I participated in a number of long-term audits and accounting services as a firm representative in various assignments, such as:

- Performance in a Joint-Venture with the then Coopers & Lybrand (former Big 8 Accounting Firm) in the annual audit of Baltimore City FY 1981 Financial Statements. Participated in planning; reviewing & evaluating Internal Controls and related audit functions.
- Updated cycle memos on the budget, cash receipts & disbursements and reviewed and reconciled Fund Balance with the Treasury.
- Evaluated internal control procedures and accounting functions including, compilations of the Working Capital Funds
- Reviewed internal control procedures for processing assorted claims

**March 1982: AFL-CIO – Labor Union Client:** Performed audit and review in compliance with agreed-upon procedures; internal control reviews; evaluation of asset management systems; reviews of contracts for payroll compliance with the Labor Union Guidelines; Asset conversion assistance; asset quality; asset valuations; interim asset management; Standard Asset Management and Disposition agreement.

**6/1990-8/1993:** Flexible hours (During Summer, evenings & Weekends):

**Reviewer and Panelist:** Department of Health and Human Services, Office of Community Services, 370 L'Enfant Promenade, SW, Washington, D.C. 20477; Supervisor: Thelma Woodland, Divisional Chief (retired), (202) 401-9345.

Reviewed discretionary grant applications and business proposals; scored applications from private organizations requesting grants to fund economic/community development programs for the benefit of low-income population. Discussed, updated, and established review criteria. Evaluated twelve to fifteen proposals weekly, drawn from a pool of qualified applicant companies & organizations throughout the United States. Organized panel discussions and

made funding recommendations to innovative projects for grants of up to \$750,000.

**V. Institutional Services Performed:**

- Panelist on Tax Issues Night at Bowie State University
- Served on President's Committee on "Recruitment and Retention"
- Served on Search Committees
- Serve on Faculty Welfare Committee
- Serve on "Open Houses" for students recruitment
- Advise students during Registration
- Served on Curriculum Committee
- Serve on other Committees as needed
- Conducted training on Peach Tree Accounting Software
- Directed Volunteer Income Tax Assistance Program (VITA)

**VI. Professional Memberships:**

- American Institute of Certified Public Accountants
- Institute of Cost Analysis
- Maryland Society of Accountants
- American Accounting Association

**VII. Recognition and Honors:**

- MCI Vice President's Circle Awards
- Two awards in Dale Carnegie Course, "Effective Presentations and Human Relations."
- Delta Mu Delta Honor Society (Lambda Eta Chapter)
- Golden Key

**VIII. References:**

1. Joseph Lanciano, CPA: (410) 703-0280
2. Samuel A. Duah, CPA: (301) 860-3594
3. Regina Tawah, PhD: (301) 860-3645
4. Falih M. Alsaaty, PhD: (301) 860-3624

**IX. Selected Publications:**

Adoption of International Financial Reporting Standards (IFRS) Improves Access to Equity Capital in Australia: Publishers: Jordan Whitney Enterprises, Inc. Academy of Accounting and Financial Studies Journal (AAFSJ), Volume 18, Number 2, 2014.

Currently working on another paper.